

Level 3 Certificate in Fitting Protective Horse Rider Equipment

(In association with the British Equestrian Trade
Association)



(BETA 10)

www.nptc.org.uk

Qualification handbook

Version 2

September 2011



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Publications

Publications are available from

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Fax: +44 (0) 24 7669 6128

For general information please contact Customer Support on the telephone number above, or Email: information@cityandguilds.com

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Introduction

The British Equestrian Trade Association (BETA) is a professional body whose aims are to assist and support the equestrian trade. This to be executed by safeguarding the training of the trade and supporting the highest standards of customer service and quality of goods.

BETA for safety, BETA for service

This qualification is designed for learners who

- Wish formalise their riding hat & body protector fitting knowledge & experience to work in the retail sector.
- Wish for a career progression within the sector
- Wish to develop the skills learnt from other BETA courses
- Wish to continue with their CPD (continued professional development)

The qualification is suitable for BETA's members and their employees who have had some experience in the fitting of riding hats and body protectors and who have previously attended the BETA Safety Course (riding hat & body protector fitting).

If you are a learner wishing to take this assessment, please contact

Tina Rogers
British Equestrian Trade Association
East Wing,
Stockeld Park
Wetherby,
West Yorkshire
LS22 4AW

tinar@beta-int.com

Tel: 01937 587 062

For information about all land-based qualifications offered by City & Guilds, Please refer to the website www.nptc.org.uk or contact information@cityandguilds.com

Other qualifications are available in a range of vocational areas, please contact Customer Services Enquiry unit at City & Guilds for further information.

Course Structure

The British Equestrian Trade Association's certifications course is designed to:

- Set the highest possible standards of body protector and riding hat fitting.
- Promote professionalism within the trade.
- To highlight and so help prevent possible rider injury and trauma.
- To increase knowledge of riders head and torso anatomy.
- Project the image of BETA in a positive way to the riding public and equestrian world.
- Acknowledge a code of practice for riding hat and body protector fitting.

Those wishing to attend the course which leads to assessment for the Certificate in Fitting Protective Horse Rider Equipment must fulfil the following criteria:

- Be actively involved in the equestrian trade.
- Have an underpinning knowledge of and practical experience in the field of fitting or observing the fit of both riding hats and body protectors.
- Knowledge of the various makes and designs and an understanding of the discipline that they are intended for will be an advantage.
- If a candidate has previously attended a BETA Safety Course (riding hat & body protector fitting) then the requirement to attend the first day of the course may be waived.

N.B To be entered on the BETA register of qualified Riding Hat & Body Protector fitters delegates must be working for a fully paid up member of the association and agree to undertake Continuing Professional Development (CPD) as will be prescribed by BETA.

The two day Certification Course includes lectures on the six units listed in this handbook.

Level 3 Certificate in Fitting Protective Horse Rider Equipment (BETA 10)

Qualification structure

To gain the Certificate in Fitting Protective Horse Rider Equipment, learners must undertake three assessments covering all six units listed below.

Units

Unit 1 The role of body protectors in injury reduction

Unit 2 Construction and testing of body protectors

Unit 3 Fitting body protectors

Unit 4 The role of riding hats in injury reduction

Unit 5 Construction and testing of riding hats

Unit 6 Fitting riding hats

Assessment

To gain the qualification, learners are required to pass all three elements of the assessment before a certificate is issued.

Certificate in Fitting Protective Horse Rider Equipment (BETA 10)	
Rules for achievement of qualification	In order to achieve this qualification the learner must achieve components 101 -103.

101 The Principles of fitting body protectors and Riding hats (written paper)

This component is assessed through a written paper and it covers units 1,2,4 and 5. A test specification for the written paper is detailed below.

Test specification

One hour exam divided into 4 sections, each section covering one unit.

Section one will comprise of 4 questions worth a total of 15 marks

Section two will each comprise of 6 questions worth 35 marks

Section four will comprise of 3 questions worth 15 marks.

Section five will comprise of 7 questions worth 35 marks.

Pass mark for the written paper overall is 60 percent.

102 Practical body protector fitting

This component is assessed through a practical assessment and assesses the content of unit 3.

103 Practical riding hat fitting

This component is assessed through a practical assessment and assesses the content of unit 6.

If a learner fails one or more of the components 101 -103, they will be required to re-sit this component before a certificate is issued. They will only need to re-sit the component that they failed, as long as this is done within 12 months.
After 12 months, if a component is still outstanding, all three components will need to be re-taken.

Publications and resources

City & Guilds provides the following publications and resources specifically for this qualification.

To access these documents, go to the website www.nptc.org.uk. Click on 'Qualifications' and then click on 'Equine'. The documents can be found under Certificate in Fitting Protective Horse Rider Equipment (BETA 10)

Description	How to access
Qualification handbook	www.nptc.org.uk
Information guide	www.nptc.org.uk

Quality assurance

Standardisation and rigorous quality assurance are maintained by the use of:

- Practical exam will be assessed by a City & Guilds approved BETA examiner
- Written examination will be marked by a City & Guilds approved BETA examiner

Quality assurance includes initial centre approval, qualification approval, the centre's own procedures for monitoring quality and City & Guilds ongoing monitoring by an External Verifier. Details of City & Guilds criteria and procedures, including roles of centre staff and External Verifiers can be found in *Providing City & Guilds Qualifications - a guide to centre and qualification approval*. See www.nptc.org.uk.

The external verifier will judge that assessors and verifiers meet the above criteria during the qualification approval process or subsequent update.

Appeals and equal opportunities

Centres must have their own auditable, appeals procedure. If a candidate is not satisfied with the examination conditions or a candidate feels that the opportunity for examination is being denied, the Centre Manager should, in the first instance, address the problem. If, however, the problem cannot be resolved, City & Guilds Land Based Services will arbitrate and an external verifier may be approached to offer independent advice. All appeals must be clearly documented by the Centre Manager and made available to the External Verifier or NPTC if advice is required.

Should occasions arise when centres are not satisfied with any aspect of the external verification process, they should contact Verification Services at City & Guilds Land Based Services.

Access to the qualification is open to all, irrespective of gender, race, creed, age or special needs. The Centre Manager should ensure that no learner is subjected to unfair discrimination on any grounds in relation to access to assessment and to the fairness of the assessment. The regulators require City & Guilds to monitor the centre to check whether equal opportunities policies are being adhered to.

Centre and qualification approval

The Centre approved by City & Guilds to deliver this qualification is:

The British Equestrian Trade Association (BETA)

East Wing,

Stockeld Park

Wetherby,

West Yorkshire

LS22 4AW

tin@beta-int.com

Tel: 01937 587 062

If you are interested in taking this assessment, please contact BETA for more information.

Registration and certification

For the award of a certificate, learners must successfully complete all three assessments (101 -103).

- Learners must be registered at the beginning of their course. The centre should submit registrations using Walled Garden or Form S (Registration), under scheme/complex no BETA10.
- When assessments have been successfully completed, candidate results should be submitted on Walled Garden or Form S (Results submission).
- Learners achieving all three components will be issued a certificate.

This qualification is aimed at people who are setting up or currently working within the equine retail sector.

Unit 1 The role of body protectors in injury reduction

Learning Outcomes The learner will:	Assessment criteria The learner can:
1. Understand basic human anatomy and which parts are at risk from riding injury	1.1 Identify parts of the human torso and determine those at most risk from riding injury
	1.2 Describe the structure of the spine and back
	1.3 Describe the types and significance of injury
2. Understand the function of body protectors	2.1 Identify the parts of the body offered protection
3. Understand the ability and limitations of protection provided by Body Protectors	3.1 Describe the types of injuries that maybe prevented by wearing a body protector
	3.2 State the reasons for wearing a body protector
	3.3 State the limitations of body protectors
4. Understand the function of Shoulder Protectors	4.1 Describe what protection is offered by shoulder protectors
5. Understand topical issues in the development of protective garments	5.1 State current topical issues that may affect the development and use of protective garments

Assessment

This unit is assessed through short answer questions as part of the written paper - 101 The Principles of fitting body protectors and Riding hats (written paper)

Unit 2 Construction and testing of body protectors

Learning Outcome The learner will:	Assessment Criteria The learner can
1. Understand the development of body protectors	1.1 Explain why the name body protector is more suitable than the name back protector
	1.2 Explain the development of body protectors
	1.3 Identify previous and current standards and their labeling
2. Understand the different levels of impact protection	2.1 Describe the differences between the levels of protection
	2.2 Identify what each level is appropriate for in terms of equestrian activity
3. Understand the construction and components of body protectors	3.1 Identify the different styles of Body protectors
	3.2 State the parts of a body protector
	3.3 Identify when a body protector should be replaced
	3.4 Describe the function of shoulder protectors
4. Understand the care and maintenance of body protectors	4.1 Describe the care and maintenance of a body protector
5. Understand when body Protectors should be worn	5.1 State the required needs for the wearing of body protectors within sporting disciplines

Assessment

This unit is assessed through short answer questions as part of the written paper - 101 The Principles of fitting body protectors and Riding hats (written paper)

Unit 3

Fitting body protectors

Learning Outcomes The learner will:	Assessment Criteria The learner can:
1. Understand the principles of fitting a body protector	1.1 Identify a poorly fitting body protector
	1.2 Describe the key elements of a correctly fitting body protector
	1.3 State the adjustments that can be made
	1.4 State the three measurements required for fitting a body protector
	1.5 State the equipment required for fitting a body protector
	1.6 State what records should be maintained following the fitting of a body protector
2. Be able to measure and fit a body protector	2.1 Measure a customer for size and fit of a body protector
	2.2 Fit and adjust body protector
3. Be able to assess the fit and suitability of a body protector	3.1 Assess the fit and suitability of a rider's existing body protector

Assessment

This unit is assessed through a practical exam 102 - Practical body protector fitting

Unit 4 Role of riding hats in injury reduction

Learning Outcomes The Learner will:	Assessment criteria The learner can:
1. Understand the different types of head and brain injury	1.1 Describe the types of head & brain injury
2. Understand the functions of a protective riding hat	2.1 Describe the functions of a correctly fitting riding hat
3. Understand the protection offered by riding hats	3.1 Describe the protection offered by a riding hat

Assessment

This unit is assessed through short answer questions as part of the written paper - 101 The Principles of fitting body protectors and Riding hats (written paper)

Unit 5 Construction and testing of Riding Hats

Learning Outcomes The learner will:	Assessment of criteria The learner can
1. Understand different types of riding hats currently available	1.1 Identify the different types of riding hats
	1.2 List the component parts and features of different types of riding hats
2. Understand current and past standards of riding hats	2.1 List obsolete and current Standards of riding hats
	2.2 Explain the differences between the current standards
	2.3 State the legal requirement for the wearing of a riding hat
	2.4 Identify when a riding hat should be replaced
3. Understand the use of Quality Symbols and other marks	3.1 Identify the different quality symbols
	3.2 Describe the difference between quality symbols and standards
4. Understand the care and maintenance of riding hats	4.1 Describe the care and maintenance of a riding hat
5. Understand when riding hats should be worn	5.1 State the required needs for the wearing of riding hats within sporting disciplines

Assessment

This unit is assessed through short answer questions as part of the written paper - 101 The Principles of fitting body protectors and Riding hats (written paper)

Unit 6 Fitting riding hats

Learning Outcomes The learner will:	Assessment Criteria The learner can:
1. Understand the principles of hat fitting	1.1 Identify equipment required for fitting a riding hat
	1.2 State the recommended procedure for the fitting of a riding hat
	1.3 State the factors that affect the fitting of a riding hat
	1.4 Describe the procedure for measuring the head
	1.5 Identify a poorly fitting riding hat
	1.6 Describe the procedure for dealing with a poorly fitting riding hat
	1.7 State what records should be maintained following a hat fitting
2. Be able to measure and fit a riding hat	2.1 Fit a riding hat
	2.2 Adjust the retention harness to fit
3. Assess the suitability and fit of a riding hat	3.1 Assess the fit of and suitability of an existing riding hat

Assessment

This unit is assessed through a practical exam - 103 Practical riding hat fitting